



**AWARD SHEET SUPPLEMENT**  
**BID NO. 9562-5/22: JANITORIAL SERVICES**  
**PRE-QUALIFICATION OF BIDDERS**

**I. CONTRACT AWARD HISTORY**

Date ↓	Event ↓
6/18/2012	Contract awarded – award sheet, award sheet supplement, and BPO's published
10/1/2012	<b>Neighborhood Maintenance Services Corp. (Groups 1 and 2) and Tri-County Lumping (Group 1) Services Inc.</b> are added to the pre-qualified pool of vendors
10/15/2012	<b>Neighborhood Maintenance Services Corp.</b> is pre-qualified in <b>Group 3</b>
10/31/2012	<b>RFQ9562-01ISD</b> (replacing Contract No. 6168-3/11-3) is awarded as follows: Records Center – D. Clark Cleaning Services Inc. - \$1,900.00/mo Cooperative Extension – Integrity Janitorial Services Inc. - \$1,000.00/mo Landmark Campus – D. Clark Cleaning Services Inc. - \$500.00/mo
11/27/2012	<b>RFQ9562-01ISD</b> – previous recommendation rescinded per Sect. 2 Para. 2.11.8 and award recommended as follows: Records Center – Jesus Martinez d/b/a Service Masters Professional Cleaning Solutions - \$1,900.00/mo Cooperative Extension - Jesus Martinez d/b/a Service Masters Professional Cleaning Solutions - \$1,799.00/mo Landmark Campus – N & K Enterprises - \$623.99/mo The contract is awarded for a five year term commencing on December 1, 2012 and expiring on November 30, 2017. BPO # ABCW1300072
11/27/2012	<b>RFQ9562-05WASD</b> (replacing Contract No. 6763-4/11-4) is awarded as follows: Medley Yard – National Cleaning Contractors USA Inc. - \$1,426.00/month Hialeah/Preston Plants – Able Business Services Inc. - \$2,026.97/month 36 <sup>th</sup> Street Facility – Able Business Services Inc. - \$490.06/mo North District Wastewater Treatment Plant (Interama) – National Cleaning Contractors USA Inc. - \$1,426.00/month The contract is awarded for a five year term commencing on December 1, 2012 and expiring on November 30, 2017. BPO # ABCW1300000
12/19/2012	<b>Rosaire's Quality Care Inc. d/b/a R &amp; A Services</b> is added to <b>Group 1</b> of the pre-qualified pool of vendors.
1/28/2013	<b>Puregreen Health Inc. d/b/a Puregreen Cleaners</b> is added to <b>Group 1</b> of the pre-qualified pool of vendors
2/1/2013	<b>RFQ9562-02ISD – Groups B and C</b> (replacing ISD managed sites on Contract No. 8469-4/12-4) is awarded to ABP Maintenance Corp.as follows: <u>Group B</u> GSA Admin./Warehouse – \$686.03/month Constr. & Renovation - \$2,787.36/month County Store - \$469.76/month <u>Group C</u> Coordinated Victims Assistance Center - \$1,229.16/month Coral Gables Courthouse - \$2,895.61/month The contract is awarded for a five year term commencing on February 1, 2013 and expiring on January 31, 2018. BPO # ABCW1300250 <b>All bids received for Group A are rejected and sites will be re-quoted under RFQ9562-06ISD</b>



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2/15/2013	<b>RFQ9562-06ISD</b> (re-quoting Group A sites rejected on RFQ9562-02ISD) is awarded to ABP Maintenance Corp. as follows: Lightspeed Building - \$14,507.16/month Cooperative Extension Satellite Office - \$365.62/month The contract is awarded for a five year term commencing on February 15, 2013 and expiring on February 14, 2018. BPO # ABCW1300286																	
3/1/2013	<b>RFQ9562-04MDT</b> (replacing Contract No. 7927-3/10-3) is awarded as follows: <table><tr><th>Site</th><th>Vendor</th><th>Price</th></tr><tr><td>Group A - South Miami-Dade Busway (North) and SW 152 &amp; SW 117 Ave. Park and Ride Lot</td><td>Puregreen Health Inc.</td><td>\$13,365.62/month</td></tr><tr><td>Group B – South Miami-Dade Busway (South)</td><td>National Cleaning Contractors USA Inc.</td><td>\$13,807.36/month</td></tr><tr><td>Group C – Golden Glades Park and Ride Lots (East and West)</td><td>Chi-Ada Corp.</td><td>\$1,600.00/month</td></tr><tr><td>Group D – West Kendall Transit Terminal and Park and Ride Lot</td><td>Integrity Janitorial Services Corp.</td><td>\$1850.00/month</td></tr></table> The contract is awarded for a five year term commencing on March 1, 2013 and expiring on February 28, 2018. BPO # ABCW1300320			Site	Vendor	Price	Group A - South Miami-Dade Busway (North) and SW 152 & SW 117 Ave. Park and Ride Lot	Puregreen Health Inc.	\$13,365.62/month	Group B – South Miami-Dade Busway (South)	National Cleaning Contractors USA Inc.	\$13,807.36/month	Group C – Golden Glades Park and Ride Lots (East and West)	Chi-Ada Corp.	\$1,600.00/month	Group D – West Kendall Transit Terminal and Park and Ride Lot	Integrity Janitorial Services Corp.	\$1850.00/month
Site	Vendor	Price																
Group A - South Miami-Dade Busway (North) and SW 152 & SW 117 Ave. Park and Ride Lot	Puregreen Health Inc.	\$13,365.62/month																
Group B – South Miami-Dade Busway (South)	National Cleaning Contractors USA Inc.	\$13,807.36/month																
Group C – Golden Glades Park and Ride Lots (East and West)	Chi-Ada Corp.	\$1,600.00/month																
Group D – West Kendall Transit Terminal and Park and Ride Lot	Integrity Janitorial Services Corp.	\$1850.00/month																
3/26/2013	<b>RFQ9562-08CUA</b> (replacing services in So. Dade Cultural Arts Center from Contract No. 5832-3/11-3) is recommended to Diamond Contract Services Inc. @ \$8,480.96/month																	
3/29/2013	<b>RFQ9562-08CUA</b> – previous recommendation is rescinded and all quotes are rejected – will be re-quoted with a revised pricing structure																	
3/29/2013	<b>RFQ9562-10MDFR</b> – all quotes are rejected – will be re-quoted with a revised pricing structure																	
4/1/2013	<b>RFQ9562-07PWWM</b> (replacing services in 7 sites from Contract No. 5832-3/11-3) is awarded as follows: <table><tr><th>Site</th><th>Monthly Price</th><th>Vendor</th></tr><tr><td>Group A – North Dade Landfill 58<sup>th</sup> St. Admin. Building Traffic Signs and Signals</td><td>\$255.75 \$697.55 \$592.66</td><td>National Cleaning Contractors, USA Inc.</td></tr><tr><td>Group B – Venetian Causeway Toll Plaza Rickenbacker Causeway Toll Plaza Rickenbacker Maintenance Admin. Building 3B</td><td>\$231.11 \$312.71 \$163.30 \$919.00</td><td>Able Business Services. Inc.</td></tr><tr><td>Group C – Special Taxing District Guardhouses</td><td></td><td>Rejected – will be re-quoted</td></tr></table> The contract is awarded for a five year term commencing on April 1, 2013 and expiring on March 31, 2018. BPO # ABCW1300385			Site	Monthly Price	Vendor	Group A – North Dade Landfill 58 <sup>th</sup> St. Admin. Building Traffic Signs and Signals	\$255.75 \$697.55 \$592.66	National Cleaning Contractors, USA Inc.	Group B – Venetian Causeway Toll Plaza Rickenbacker Causeway Toll Plaza Rickenbacker Maintenance Admin. Building 3B	\$231.11 \$312.71 \$163.30 \$919.00	Able Business Services. Inc.	Group C – Special Taxing District Guardhouses		Rejected – will be re-quoted			
Site	Monthly Price	Vendor																
Group A – North Dade Landfill 58 <sup>th</sup> St. Admin. Building Traffic Signs and Signals	\$255.75 \$697.55 \$592.66	National Cleaning Contractors, USA Inc.																
Group B – Venetian Causeway Toll Plaza Rickenbacker Causeway Toll Plaza Rickenbacker Maintenance Admin. Building 3B	\$231.11 \$312.71 \$163.30 \$919.00	Able Business Services. Inc.																
Group C – Special Taxing District Guardhouses		Rejected – will be re-quoted																
5/1/2013	<b>RFQ9562-13MDT</b> (replacing Contract No. 7898-3/10-3) awarded as follows: <table><tr><th>Site</th><th>Monthly Price</th><th>Vendor</th></tr><tr><td>Group A – Metrorail System - South</td><td>\$92,215.63</td><td>Chi-Ada Corporation</td></tr><tr><td>Group B – Metrorail System - North</td><td>\$111,149.77</td><td>Chi-Ada Corporation</td></tr><tr><td>Group C – Metromover System</td><td>\$74,858.59</td><td>Chi-Ada Corporation</td></tr><tr><td>Group D - Bus Garages and Admin. Bldgs.</td><td>101,126.39</td><td>Chi-Ada Corporation</td></tr></table> The contract is awarded for a five year term commencing on May 13, 2013 and expiring on May 12, 2018. BPO # ABCW1300537			Site	Monthly Price	Vendor	Group A – Metrorail System - South	\$92,215.63	Chi-Ada Corporation	Group B – Metrorail System - North	\$111,149.77	Chi-Ada Corporation	Group C – Metromover System	\$74,858.59	Chi-Ada Corporation	Group D - Bus Garages and Admin. Bldgs.	101,126.39	Chi-Ada Corporation
Site	Monthly Price	Vendor																
Group A – Metrorail System - South	\$92,215.63	Chi-Ada Corporation																
Group B – Metrorail System - North	\$111,149.77	Chi-Ada Corporation																
Group C – Metromover System	\$74,858.59	Chi-Ada Corporation																
Group D - Bus Garages and Admin. Bldgs.	101,126.39	Chi-Ada Corporation																
5/17/2013	<b>Madson Inc.</b> is pre-qualified in <b>Group 1</b>																	



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5/27/2013	<b>RFQ9562-03MDPD</b> (replacing remaining sites on Contract No. 8469-4/13-4) is awarded as follows:		
	<b>Site</b>	<b>Monthly Price</b>	<b>Vendor</b>
	MDPD South Offices	\$580.03	Puregreen Health Inc.
	MDPD Kendall District Station	\$5,293.10	Puregreen Health Inc.
	MDPD Weed and Seed	\$279.00	Puregreen Health Inc.
	MDPD Northside District Station	\$5,294.14	Puregreen Health Inc.
	MDPD Marine Patrol	\$259.00	Puregreen Health Inc.
	MDPD Professional Compliance Bureau	\$5,329.10	Puregreen Health Inc.
	MDPD Narcotics Bureau	\$2,225.30	Puregreen Health Inc.
The contract is awarded for a five year term commencing on June 1, 2013 and expiring on May 31, 2018. BPO # ABCW1300549			
6/14/2013	<b>RFQ9562-03MDPD Addendum #1</b> issued changing invoicing from monthly to bi-weekly. Bi-weekly prices are as follows:		
	<b>Item</b>	<b>Description</b>	<b>Bi-Weekly Price</b>
	1	MDPD South Offices	\$267.71
	2	MDPD Kendall District	\$2,442.97
	3	MDPD Weed and Seed	\$128.77
	4	MDPD Northside District	\$2,443.45
	5	MDPD Marine Patrol	\$119.95
	6	MDPD Professional Compliance Bureau	\$2,459.58
	7	MDPD Narcotics Bureau	\$1,027.06
6/19/2013	<b>RFQ9562-14ISD</b> (replacing sites on Contract Nos. 9022-3/13-3 and 8584-4/13-4) is awarded as follows:		
	<b>Site</b>	<b>Monthly Price</b>	<b>Vendor</b>
	Miami Beach Branch Court (AOC)	\$575.00	D. Clark Cleaning Service
	Miami Beach Branch Court (COC)	\$275.00	D. Clark Cleaning Service
	Metro Annex	\$586.55	ABP Maintenance Corp.
	Juvenile Justice Center	\$9,625.12	Vista Building Maintenance Services
	Juvenile Justice Center Annex	\$4,180.96	Vista Building Maintenance Services
	Hialeah Courthouse	\$4,270.73	ABP Maintenance Services
	The contract is awarded for a five year term commencing on July 1, 2013 and expiring on June 30, 2018. BPO # ABCW1300599		
7/19/2013	<b>RFQ9562-15CUA</b> (replacing services in South Miami-Dade Cultural Arts Center provided on Contract No. 5832-3/11-3) is awarded as follows:		
	<b>Site</b>	<b>Monthly Price for Routine Services</b>	<b>Hourly Rate for After-Hours Events</b>
	South Miami-Dade Cultural Arts Center	\$12,450.00	\$17.00
7/24/2013	<b>Wees Kutz Lawn Care Inc.</b> is pre-qualified in <b>Group 1</b> .		
7/29/2013	Award recommendation for RFQ9562-15CUA for services in the South Miami-Dade Cultural Arts Center (SMDCAC) rescinded and services will be re-quoted		
8/15/2013	Per Reg. and Econ. Resources Dept., SBD Division, Four G's Cleaning Services Inc. and Tri-County Lumping Service are no longer certified as Micro/SBE under the County's Small Business Enterprise Program		



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8/27/2013	<b>RFQ9562-14ISD Award Amendment #1</b> issued changing invoicing from monthly to bi-weekly. Bi-weekly prices are as follows:		
	<b>Item</b>	<b>Site</b>	<b>Bi-Weekly Invoice Amt.</b>
	1A	Miami Beach Branch Court – Admin. Ofc. of Courts Section	<b>\$265.39</b>
	1B	Miami Beach Branch Court – Clerk of Courts Section	<b>\$126.93</b>
9/3/2013	<b>National Cleaning Contractors USA Inc.</b> has demonstrated the necessary requirements and is now qualified under <b>Groups 1, 2, and 3</b>		
9/3/2013	<b>RFQ9562-12PROS</b> (replacing services in several PROS sites covered under Contract No. 5832-3/13-3) is awarded as follows:		
	<b>Site</b>	<b>Monthly Price for Routine Services</b>	<b>Hourly Rate for After-Hours Events</b>
	Larry and Penny Thompson Park	\$177.00	\$25.00
	Special Taxing District Division	\$183.60	\$25.00
	Division of Right of Way Aesthetics (R.A.A.M.)	\$418.25	\$25.00
	Able Business Services Inc.		
	The contract will commence on Oct. 1, 2013 for a term of five years, with expiration on Sept. 30, 2018. BPO # ABCW1300750		
9/5/2013	<b>Jesus Martinez d/b/a Servicemaster Professional Cleaning Solutions</b> has demonstrated the necessary requirements and is now qualified under <b>Groups 1 and 2</b>		
9/24/2013	<b>RFQ9562-16CUA</b> (replacing services in the South Miami-Dade Cultural Arts Center covered under Contract No. 5832-3/11-3) is awarded as follows:		
	<b>Site</b>	<b>Monthly Price for Routine Services</b>	<b>Hourly Rate for Emergency Services</b>
	South Miami-Dade Cultural Arts Center	\$11,990.00	\$18.00
	Jesus Martinez d/b/a Servicemaster Professional Cleaning Solutions		
	The contract will commence Oct. 1, 2013 for a term of five years, with expiration on Sept. 30, 2013. BPO #ABCW1300754		
9/25/2013	<b>RFQ9562-09</b> (replacing services in various CAHSD, ISD, MDFR, and PWWM sites covered under Contract No. 5832-3/11-3) is awarded as follows:		
	<b>Group</b>	<b>Monthly Price for Routine Services</b>	<b>Hourly Rate for Emergency Services</b>
	Group A – Community Action and Human Services	\$2,234.74	\$18.88
	Group B – ISD Fleet Shops	\$3,971.89	\$18.88
	Group C – MDFR	\$1818.00	\$18.88
	Group D – PWWM Guardhouses	\$3,300.00	\$18.88
	Jesus Martinez d/b/a Servicemaster Professional Cleaning Solutions		
	The contract will commence Oct. 1, 2013 for a term of five years, with expiration on Sept. 30, 2013. BPO #ABCW1300755		



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9/25/2013	<b>RFQ9562-11ME</b> (replacing services in the Medical Examiner's facility covered under Contract No.6371-4/13-4) is awarded as follows:		
	<b>Site</b>	<b>Monthly Price for Routine Services</b>	<b>Hourly Rate for Emergency Services</b>
	Medical Examiner Complex	\$22,689.39	\$18.88
Vendor National Cleaning Contractors USA Inc.			
The contract will commence Oct. 1, 2013 for a term of five years, with expiration on Sept. 30, 2018. BPO #ABCW1300756			
10/8/2013	<b>RFQ9562-14ISD Award Amendment #2</b> issued reflecting revised pricing for Items 3A and 3B due to the 2013-2014 Living Wage increase. Revised monthly pricing is as follows:		
	<b>Item</b>	<b>Site</b>	<b>2013 Monthly LW Price</b>
	3A	Juvenile Justice Center	\$9,759.20
	3B	Juvenile Justice Center Annex	\$4,239.20
10/10/2013	<b>RFQ9562-06ISD Award Amendment #1</b> issued reflecting revised pricing for Groups A and B due to the 2013-2014 Living Wage increase. Revised monthly pricing is as follows:		
	<b>Item</b>	<b>Site</b>	<b>2013 Monthly LW Price</b>
	1	Lightspeed Building	\$14,709.24
	2	Cooperative Extension Satellite Office	\$370.71
	Special/Emer. Services hourly rate		\$18.47
10/18/2003	<b>RFQ9562-03MDPD Addendum #2</b> issued reflecting revised pricing due to the 2013-2014 Living Wage increase. Revised bi-weekly pricing is as follows:		
	<b>Item no.</b>	<b>Description</b>	<b>2013 LW Bi-weekly price</b>
	1	MDPD South Offices	\$271.44
	2	MDPD Kendall District	\$2,477.00
	3	MDPD Weed and Seed	\$130.56
	4	MDPD Northside District	\$2,477.49
	5	MDPD Marine Patrol	\$121.62
	6	MDPD Professional Compliance Bureau	\$2,493.85
	7	MDPD Narcotics Bureau	\$1,041.37
10/18/2013	<b>RFQ9562-04MDT Addendum #4</b> issued reflecting revised pricing for Groups A and B due to the 2013-2014 Living Wage increase. Revised monthly pricing is as follows:		
	<b>Site</b>	<b>Vendor</b>	<b>Price</b>
	Group A - South Miami-Dade Busway (North) and SW 152 & SW 117 Ave. Park and Ride Lot	Puregreen Health Inc.	\$6,254.63/bi-weekly
	Group B – South Miami-Dade Busway (South)	National Cleaning Contractors USA Inc.	\$13,999.70/month
10/22/2013	<b>RFQ9562-13MDT Amendment #4</b> issued reflecting revised pricing for all Groups due to the 2013-2014 Living Wage increase. Revised monthly pricing is as follows:		
	<b>Site</b>	<b>Monthly Price</b>	
	Group A – Metrorail System - South	\$97,441.34	
	Group B – Metrorail System - North	\$120,839.94	
	Group C – Metromover System	\$75,901.37	
	Group D - Bus Garages and Admin. Bldgs.	\$113,612.27	
	Floating Weekly Crew (one day per week per add'n 3)	\$4,218.92	
Hourly Rate	\$28.54		
10/29/2013	Senlex Environmental LLC had demonstrated the necessary requirements and is deemed pre-qualified in <b>Group 1</b> of the pool.		



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11/21/2013	<b>RFQ9562-17WASD</b> (replacing services in the various WASD facilities covered under Contract No.8593-4/13-4) is awarded as follows:			
	<b>Site</b>	<b>Monthly Price for Routine Services</b>	<b>Hourly Rate for Emergency Services</b>	<b>Vendor</b>
	Black Point	\$2,989.32	\$19.61	National Cleaning Contractors USA Inc.
	South Miami Heights	\$1,892.88	\$19.61	
	SW Wellfield Radio Shop	\$445.75	\$19.61	
	Alexander Orr	\$2,516.10	\$19.61	
	Douglas Road	\$14,843.02	\$19.61	
	LeJeune Road	\$3,885.75	\$19.61	
	Central District	\$1,892.88	\$19.61	
	Distribution Storeroom	\$350.00	\$19.61	
The contract will commence Dec. 1, 2013 for a term of five years, with expiration on Nov. 30, 2018. BPO #ABCW1400130				

**II. QUOTATION PROCEDURES (Re: ITQ Paragraph 2.1)**

Spot market competition(s) may be conducted by the County through the following processes:

- Work Order Proposal Requests (WOPR): a quality or quality and price evaluation with award based on ranking/points
- Request for Quotations (RFQ): award based on the lowest price offered
- A streamlined selection process – Expedited Purchasing Program (EPP)

In addition to the aforementioned methods, the County reserves the right to conduct future competitions using whichever process it determines to be in its best interests. The procurement process to be followed will be defined in the competition documents at time of competition.

Unless otherwise stated in the competition documents, the most current terms and conditions adopted by the County shall apply to all future purchases. Additional requirements may be included at time of spot market competition.

If the vendor, during the awarded term suggests cost saving measures, such as through a change in cleaning product(s), equipment, personnel or any other measure related to the work awarded, the County may consider adopting the measure upon mutual agreement between the County and vendor, as long as it reduces the cost of the service to the County.

The County encourages continued proactive research of new efficiencies and may provide incentives to the primary awarded vendor for sharing information that leads to reduced cost for awarded work. Incentives may be in the form of extended terms to awarded contracts and/or shared savings.

**III. EMERGENCY SERVICES (Re: ITQ Paragraph 2.58)**

Unless otherwise detailed in the competition documents, regular working hours are Monday through Friday from 8:00 AM to 5:00 PM.





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Emergency services or work is considered any unforeseen unanticipated work not listed in the ITQ or the competition documents. For the purpose of this clause, response time will mean “on-site and prepared to work”.

Awarded vendors shall provide 24 hours, 7 days a week Emergency Service to the County under the ITQ or competition documents. During regular working hours, emergency response time shall be within one (1) hour after verbal notification later confirmed in writing by the Site Manager. During other than regular working hours, the emergency response time shall be within two (2) hours after notification by the County.

2.58.1 Water damage - In case of any emergency condition involving water leakage or flooding in a building or other occurrences requiring immediate correction, under regular working hours, the vendor shall divert its workforce or such part thereof as is necessary, from its original assigned duties to meet the condition. If rugs require shampooing, coordination will be done to have this action performed no later than 48 hours after emergency has been corrected.

Emergency work as described in this section includes, but is not limited to, cleaning to control, prevent, and or mitigate the spread of disease by utilization of best management practices and implementation of all Workplace Guidance from the Center for Disease Control. An example of the cleaning regimen required is the current Workplace Guidance for the prevention of Novel Influenza A (H1N1), available at: <http://www.cdc.gov/h1n1flu/guidance/workplace.htm>

When the employees are no longer needed for the emergency work, they shall be directed by the vendor to return to their normal work. No additional cost shall be charged to the County for the diversion of the vendor’s personnel from their normal work to the emergency work; however, allowances will be made for the diversion and the vendor will not be penalized if normal work has been impacted.

Under emergency conditions, personnel normally assigned to one building can be temporarily assigned to another building, even a building not normally maintained under this ITQ or competition document.

Any future cleaning beyond the initial emergency condition will be the vendor’s responsibility, unless the Building Manager authorizes billable project work.

2.58.2 Emergency work costs

- Work performed during regular working hours requiring additional personnel (beyond the diversion of the vendor’s personnel from other County sites) will be charged at the vendor’s regular hourly personnel wage rates, plus equipment rental and specialized products used to mitigate the specific emergency.
- Work performed after regular working hours will be charged at vendor’s regular hourly personnel wage rates and allowed an incremental per hour increase to pay for the actual overtime supplement paid to the vendor’s employee. Overtime will NOT be billed or paid at time and one half of the vendor’s quoted billable hourly rate. Overtime rate will be paid at the straight time billing rate plus the actual overtime increment paid to vendor’s employee for overtime work. See example below:



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RATE PAID TO VENDOR BY COUNTY FOR STRAIGHT TIME	RATE PAID TO VENDOR BY COUNTY FOR OVERTIME	RATE PAID BY VENDOR TO ITS EMPLOYEE FOR STRAIGHT TIME	RATE PAID BY VENDOR TO ITS EMPLOYEE FOR OVERTIME TIME
\$16.00	\$22.50	\$13.00	\$19.50
	(OT INCREMENT:\$6.50)		(OT INCREMENT: \$6.50)

If overtime is approved, payroll records detailing the vendor's employee(s) hourly rate must accompany the invoice in order for the invoice to be paid.

- The County may pay for equipment rental and any specialized products used to mitigate the specific emergency that are not normally used during the day to day janitorial services provided by the vendor. Building Managers will determine what products and/or equipment are necessary and fall outside the standard required for normal janitorial services.
- Regular working hours per facility will be detailed in the competition documents.
- All personnel and position types (i.e. porter, worker, etc.) that are requested and are invoiced per hour must be approved by the Building Manager prior to the assignment for emergency work.

#### **IV. MEASURES AND PREFERENCES (RE: ITQ Paragraph 2.2.1)**

The County reserves the right to apply measures, preferences or goals at time of competition. The application of measures may include, but not be limited to, a set-aside goal, bid preference or other measures, and will be determined at the time the competition document is developed. The County may apply these measures to spot market competition by group, department, building or site, at the County's sole discretion and as permitted by funding source.

The County uses a variety of funding sources, including grants to pay for products and services that may prohibit the application of measures and other requirements. Therefore, some measures and requirements may not apply to all spot market competitions.

The aforementioned measures and preferences will be considered when evaluating the offered prices. When applicable a Bid Preference shall be applied to the offers received from certified Micro/SBE bidders. The resulting Micro/SBE bidders' evaluation prices shall then be compared to the other offers to determine if Best and Final Offers (BAFO's) need be requested in accordance with the Local Preference legislation. As of this publication, there are sixteen (16) Micro/SBE and two (2) SBE certified firms included in the pre-qualified pool.

The specific measure that applies to a spot market competition will be defined in the competition documents. RFQ's with an estimated value up to and including \$100,000 will automatically be set-aside for certified Micro/Small Business Enterprises if there are no less than three certified Micro/SBE firms with capacity do perform the scope of services.

#### **V. SPECIAL TERMS AND CONDITIONS**

The following paragraphs of the Invitation to Qualify may be revised in the competition document:





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- 1) ITQ Section 2, Para. 2.10.1 and Section 3, Para. 3.10 - Liquidated Damages percentage
- 2) ITQ Section 2, Para. 2.15 - Invoice Submittal
- 3) ITQ Section 2, Para. 2.30 - Labor, Materials, Equipment supplied by vendor
- 4) ITQ Section 2, Para. 2.36 - Legal Holidays
- 5) ITQ Section 2, Para. 2.37 - Authority of Building Manager – responsibility for audit performance
- 6) ITQ Section 2, Para. 2.38 - Building/Security log
- 7) ITQ Section 2, Para. 2.43 - Submittal of work schedule
- 8) ITQ Section 2, Para. 2.52 - Security – background checks
- 9) ITQ Section 2, Para. 2.57.4 - Green Seal cleaning products
- 10) ITQ Section 2, Para. 2.57.6 - Percentage of sustainable cleaning equipment
- 11) ITQ Section 2, Para. 2.58 - Regular working hours/emergency services

## **VI. DEVELOPMENT OF TECHNICAL SPECIFICATIONS FOR REQUEST FOR QUOTES**

The following steps will aid in developing simple, consistent technical specifications for facilities:

- 1) Identify facility location, contact person and information, occupancy, and square footage by floor type and area type on location tab in the RFQ specs sheet (delete all floor and area types that do not apply)
- 2) Assign appearance levels (per ITQ Section 3 Para. 3.03 - defined in RFQ Attachment B) for all area types (if none assigned will default to the assigned appearance levels in ITQ Section 3 Para. 3.04 – appearance level tab in specs sheet)
- 3) Identify project work and frequency and any additional special requirements
- 4) Identify routine task lists for all area types – delete all task lists for area types that do not apply

The completed specs sheet will become Attachment A – Technical Specifications of the RFQ. If additional technical/specialized specifications are required by the user, these can be included as Attachment B.

## **VII. POOL STRUCTURE AND ELIGIBILITY TO QUOTE ON SPECIFIC WORK**

The pre-qualified pool of vendors is structured in three groups (1, 2, and 3). Vendors in each group were qualified based on the following criteria:

Group 1 – Vendors become pre-qualified in this group by submitting individual references from at least three (3) customers where the vendor has or is providing janitorial services for at least one (1) year from the date of bid submission.

Group 2 - Vendors become pre-qualified in this group by submitting individual references from at least three (3) customers where the vendor has or is providing janitorial services for at least three (3) years from the date of bid submission. Vendor's references must also demonstrate that it has performed janitorial services during concurrent time periods within the past five years, for facilities which singly (one building) or in the aggregate (various buildings), total 25,001 square feet or more and five stories or less.

Group 3 - Vendors become pre-qualified in this group by submitting individual references from at least three (3) customers where the vendor has or is providing janitorial services for at least five (5) years from the date of bid submission. Vendor's references must also demonstrate that it has performed janitorial services during concurrent time periods within the past five years, for facilities which singly (one building) or in the aggregate (various buildings), total 75,001 square feet or more and five stories or more.

To determine groups eligible to bid on specific projects the following methodology is used:



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**PRE-QUALIFICATION OF BIDDERS**

Group 1 size facility (up to 25,000 sq ft) – Groups 1, 2, and 3 may bid – set aside for certified Micro/SBE firms

Group 2 size facility (from 25,001-75,000 sq ft) – Groups 2 and 3 may bid

Group 3 size facility ( 75,001 sq ft or more) – Group 3 may bid

Facility group awards or non-facility projects (rail stations, busway, etc.) – consider aggregate size of group and qualifications of firms.



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**VII. AWARD MATRIX**

Firm	Certification	Grp 1	Grp 2	Grp 3	Contact	Phone	Fax	E-mail
A & A Maintenance Enterprise Inc.	None		X	X	Mercedes Rodriguez	(305) 728-7294	(305) 675-5720	<a href="mailto:mrodriguez@aamaintenance.com">mrodriguez@aamaintenance.com</a>
ABP Maintenance Corp.	Micro/SBE	X	X		Jorge Benitez	(305) 274-9441	(305) 270-1839	<a href="mailto:jb@abpmaintenance.com">jb@abpmaintenance.com</a>
Able Business Services Inc.	Micro/SBE	X			William Berry	(305) 636-5099	(305) 638-8082	<a href="mailto:ablmaint1@bellsouth.net">ablmaint1@bellsouth.net</a>
Ace Floor and Custodial Services Inc.	None	X			Osvaldo Caceres	(786) 536-9129	(786) 953-7574	<a href="mailto:acecustodialservice@gmail.com">acecustodialservice@gmail.com</a>
Admire Cleaning Service Corp.	None		X		Guadalupe Lorenzo	(954) 962-1627	(954) 985-3938	<a href="mailto:admirecleaning@yahoo.com">admirecleaning@yahoo.com</a>
Ann's Janitorial Services Inc.	Micro/SBE	X			Norma Kendall	(954) 593-0707	(954) 367-3717	<a href="mailto:nkendall0575@yahoo.com">nkendall0575@yahoo.com</a>
Chi Ada Corporation	SBE	X	X		Bart Okoro	(305) 948-5651	(305) 948-9558	<a href="mailto:chiadacorp@bellsouth.net">chiadacorp@bellsouth.net</a>
Cleaning Systems Inc.	None	X	X		Jim Fischer	(954) 341-0000	(954) 341-6771	<a href="mailto:cleansys5@aol.com">cleansys5@aol.com</a>
D & A Building Services Inc.	None			X	Rudy Perez	(407) 831-5388	(407) 831-1377	<a href="mailto:rperez@dabuildingservices.com">rperez@dabuildingservices.com</a>
D Clark Cleaning Service Inc.	Micro/SBE	X			Dorothy Clark	(786) 226-6606	(305) 638-8440	<a href="mailto:d_clark_cleaning_service@yahoo.com">d_clark_cleaning_service@yahoo.com</a>
Diamond Contract Services Inc.	None	X	X	X	K. Michaels	(800) 398-3010	(888) 456-8680	<a href="mailto:kmichaels@diamondcontract.com">kmichaels@diamondcontract.com</a>
Florida Association of Rehabilitation d/b/a Respect of FL	None	X	X	X	Nancy Perlman	(850) 942-0905 X 120	(850) 656-0168	<a href="mailto:nperlman@respectoflora.org">nperlman@respectoflora.org</a>
Four G's Cleaning Services Inc.	None	X			Ginel Florvil	(786) 683-8440	(305) 258-4507	<a href="mailto:gflorvil@comcast.net">gflorvil@comcast.net</a>
Imagann Cleaning Services Inc.	Micro/SBE	X			Martha Wilson	(305) 372-8890	(305) 372-8871	<a href="mailto:imagannclean@msn.com">imagannclean@msn.com</a>
Image Janitorial Services Inc.	None	X	X	X	Tim Wilson	(561) 844-8778	(561) 844-8986	<a href="mailto:twilson@imagecompanies.com">twilson@imagecompanies.com</a>
Integrity Janitorial Services Corp.	Micro/SBE	X			Donald James	(305) 233-6089	(305) 513-5067	<a href="mailto:djames4739@aol.com">djames4739@aol.com</a>
Jesus Martinez d/b/a Service Master Professional Cleaning Solutions	Micro/SBE	X	X		Jesus Martinez	(786) 291-0992	(305) 255-9662	<a href="mailto:clean@smcleansolutions.com">clean@smcleansolutions.com</a>
Madson Inc.	Micro/SBE	X			Juan Maderal	(305) 863-7390 (305) 318-3831		<a href="mailto:madsoninc@yahoo.com">madsoninc@yahoo.com</a>
N & K Enterprises Inc.	Micro/SBE	X			Neville Jennings	(305) 947-4524	(305) 947-4525	<a href="mailto:nkenterprises-ruiz@bellsouth.net">nkenterprises-ruiz@bellsouth.net</a>
National Cleaning Contractors USA Inc.	Micro/SBE	X	X	X	Guillermo Alfonso	(305) 263-9625	(305) 485-9293	<a href="mailto:nationclean@comcast.net">nationclean@comcast.net</a>
Neighborhood Maintenance Services Corp.	Micro/SBE	X	X	X	Magaly Del Rosario	(305) 235-2092	(305) 258-9297	<a href="mailto:neighborhoodmaintenanceser@yahoo.com">neighborhoodmaintenanceser@yahoo.com</a>
Omega Maintenance Company	Micro/SBE	X			Daphne Cheddesingh	(305) 255-8148	(305) 255-8148	<a href="mailto:dottyched@gmail.com">dottyched@gmail.com</a>
Omarcio Cleaning Service Inc.	None		X		Mariela Quintanilla	(786) 301-9083	(305) 854-6192	<a href="mailto:mariela@omarciocleaningservice.com">mariela@omarciocleaningservice.com</a>



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Firm	Certification	Grp 1	Grp 2	Grp 3	Contact	Phone	Fax	E-mail
Paramount Janitors LLC	None	X			Raymond Charron	(305) 799-6990	(305) 420-6378	<a href="mailto:paramountjanitors@gmail.com">paramountjanitors@gmail.com</a>
Puregreen Health Inc. d/b/a Puregreen Cleaners	Micro/SBE	X			Olanike Afode	(305) 766-1525 (786)472-4524	(305) 456-1826	<a href="mailto:sesacnic@gmail.com">sesacnic@gmail.com</a>
Rosaire's Quality Care Inc. d/b/a R and A Services	Micro/SBE	X			Rosaire Oliver	(305) 945-4502	(305) 945-3552	<a href="mailto:rosaireroro@aol.com">rosaireroro@aol.com</a>
Senlex Environmental LLC	None	X			Jonathon Dotson	(800) 284-0394		<a href="mailto:info@senlexenvironmental.com">info@senlexenvironmental.com</a>
Triangle Services Inc.	None	X	X	X	Steve Hartnack	(917) 750-6749	(718) 349-3691	<a href="mailto:shartnack@triangleservices.com">shartnack@triangleservices.com</a>
Tri-County Lumping Services Inc.	None	X			Darrell V. McCoy	(305) 625-6166 (305) 308-8431	(305) 621-4110	<a href="mailto:pauletta0323@comcast.net">pauletta0323@comcast.net</a>
Vista Building Maintenance Services Inc.	None	X	X	X	Jim Haley	(305) 552-1973	(395) 552-6532	<a href="mailto:vistabms@bellsouth.net">vistabms@bellsouth.net</a>
Weed-A-Way	Micro/SBE	X			Monday Okotogbo	(786) 663-5802	(786) 626-3585	<a href="mailto:weedaway@msn.com">weedaway@msn.com</a>
Wees Kutz Lawn Care Inc.	None	X			Robert Jackson	(305) 879-5877		<a href="mailto:shower6999@aol.com">shower6999@aol.com</a>